






 PERSONAL
INFORMATION

INGA KOTLO


-  Mostar, Bosnia and Herzegovina
-  Skype: inga.kotlo
-  inga.kotlo@gmail.com ; inga.kotlo@unmo.ba
-  <http://ba.linkedin.com/in/ingakotlo>

- ✓ <https://scholar.google.com/citations?hl=en&user=yraV-dsAAAAJ>
- ✓ <https://www.researchgate.net/profile/Inga-Kotlo-2>
- ✓ <https://unmo.academia.edu/IngaKotlo>

Sex Female | Date of birth 26/04/1988 | Nationality B&H

Certified Teacher, Translator, and Program Manager with 10+ years of experience in the NGO sector in Bosnia and Herzegovina and 7+ years of formal teaching experience in a public higher education institution; Exceptionally organized, detail-oriented, creative, versatile, proficient at building and maintaining professional relationships, and dedicated to continuous improvement; Cares for the local and global community; Possesses a strong can-do and will-do attitude.

TEACHING EXPERIENCE

March 2017 –
present

Senior Teaching Assistant at English Language Department

Faculty of Humanities, Džemal Bijedić University of Mostar, Univerzitetski kampus bb, 88000 Mostar, Bosnia and Herzegovina

- Performing teaching and teaching-related duties (preparing and delivering classes of exercises, preparing presentations and handouts) to assist university professors, grading homework and assisting/participating in other relevant university/faculty-related activities and projects.
- Experienced in assisting the teaching process of the following subjects: Contemporary English Language I (IV year), Teaching Methodology I (IV year), Translation Theory (III year), Functional styles (III year), Communication Skills I and II, Written Translation I and II (I and II year), English in Use (I year), Academic Writing (III year), Morphology II (I year), Contemporary English Language I and II (Tourism, I year), English Language and Culture I and II (Tourism, II year), Legal English (Criminology Studies, I year) and Business English (Business Informatics, II year and Economics, III year), English for Economics I and II (Economics I year), Translation (MA studies in English Language Translation) and Language Registers (MA studies in English Language Translation)
- In 2018/2019 and 2019/2020 actively participated in the Public Relations Team, with the following duties: creating and publishing website articles, and social media content (Facebook page), organizing public events on a monthly basis, photographing and communicating with the local and national media to maintain University's high visibility.
- Teaching Assistant – since March 2017; Senior Teaching Assistant – since March 2021
- Registered in the Scientific Registry of the Federation of Bosnia and Herzegovina "Registar naučnih institucija, naučnog kadra, naučnih projekata i infrastrukturnih ulaganja u FBiH" and "E-CRIS.BH – informacioni sistem o istraživačkoj djelatnosti u BiH".
- ORCID: 0000-0002-0808-4371

 WORK
EXPERIENCE

January 2016 –
present

Program Coordinator

American Corner Mostar, Španski trg 1, 88000 Mostar, Bosnia and Herzegovina and **Youth Cultural Center "Abrašević" Mostar**, Alekse Šantića 25, 88000 Mostar, BiH

- Designing, developing and implementing serial, perennial programs: Mostar STEAM Team (STEM-oriented program for elementary and high school students of different ethnicities in Mostar) and Study Corner (skills-development program for university students and young professionals in Mostar)
 - Designing, developing, and implementing programs (cultural programs, English language learning programs, social entrepreneurship programs, human rights programs, alumni events, and programs, speaker events etc.) for American Corner Mostar
 - Developing partnerships within the local community (institutions, NGOs, media) and promoting Corner's programs
 - Providing administrative and management support for the American Corner Mostar
- *Co-Director of the American Corner Mostar January 2016 – January 2017

- January 2016 – January 2017 **Program Manager: Fronterra Social Entrepreneurship Program**
NGO Local Democracy Agency Mostar (LDA Mostar), Fronterra Foundation for Cultural and Sustainable Social Development (Amsterdam, The Netherlands)
 - Designing, preparing, implementing, coordinating, and reporting on all project activities (Kick-off educational program, cultural program – dinner + exhibition “Tradinnovations”, “Test Lab” business incubator and Demo Day competition) within the Fronterra Social Entrepreneurship Program implemented from September 2016 until December 2016 with the aim to support the newborn business ideas from the field of (agri)cultural tourism)
- October 2014 - June 2015 **Project Coordinator (EDV&ACAY Program)**
NGO Humanity in Action Bosnia and Herzegovina, Skenderija 33, 71000 Sarajevo, Bosnia and Herzegovina
 ▪ Coordinating all project activities within the EDV&ACAY program (“Encouraging Democratic Values and Active Citizenship among Youth in B&H”, Oct 2014 – June 2015, funded by National Endowment for Democracy, Washington D.C.) including planning and preparing each of the five phases of the program (educational module + debate training, individual research phase, project management seminar, group project implementation phase and closing ceremony + debate tournament), communicating with all stakeholders, organizing and promoting all events.
- March 2013 – October 2013; September 2010 – September 2012 **Translator/Interpreter, Project Assistant, Administrative-technical Officer**
NGO Human Rights Center in Mostar, Adema Buća 50, 88000 Mostar, B&H
 ▪ Translating/interpreting, assisting in the project and program activities, conducting various administrative responsibilities (Projects: “Mapping discrimination in BiH - monitoring, documenting, sharing information and reporting“ and “Legal Advising – Center for Free Legal Aid“ funded by the Open Society Fund Bosnia and Herzegovina)
- RESEARCH EXPERIENCE AND TRAINING**
-
- May 2023 – July 2023 **Curriculum Developer/Expert and Lecturer**
 within the program component “Bosnian/Croatian/Serbian language, alphabets and culture for foreigners” of the Fulbright-Hays research program “Connecting Across Languages and Cultures in Bosnia and Herzegovina: An Immersive Curriculum Development Experience for Educators” implemented by The College of Saint Benedict and Saint John’s University (USA) and NGO Nešto Više (BiH)
- November 2021 – March 2022 **Local Facilitator / Focus Group Facilitator** for the social research conducted by the NGO Everyday Peace Indicators in Mostar (November 2021 – March 2022), within the project „Mostar, Spaces to Activate and Rejuvenate“ (UKaid, British Embassy Sarajevo)
- June 2022 **Participant in the Radboud University Ph.D. Summer School course in Research Methods - “Social Research Methods: Introduction to Quantitative Text Analysis”** in Nijmegen, The Netherlands (Erasmus+ mobility)
- September 2021 **Participant in the Module 1 - “Introduction to International Large-Scale Assessment“**
 – course for faculty teaching staff, funded by US Embassy in BiH and implemented by the Educational Center for Democracy and Human Rights - CIVITAS in BiH in cooperation with Indiana University, USA
- February 2021 – June 2021 **Participant/Mentee in InQuire Research Incubator program to support postgraduate students in social sciences** – Center for Development Evaluation and Social Science Research – CREDI Sarajevo (funded by Swiss Agency for Development and Cooperation – SDC and MarketMakers)
- June 2020 **Participant in the course “How to write and publish a scientific paper“** (Ecole Polytechnique on Coursera.org)
- October 2018 – July 2019 **Participant/Scholar in the Excellence-in-RESTI (REsearch, Social and Technological Innovation) Academy of Project Management“**
 (by Centre for Social Innovation (Austria) and partners within Interreg Danube funded project) - 5 modules (20 courses): EU Policies, Project Design, Project Management, Social Innovation and Innovation in the Business Context
- 2010 – 2012 **Independent Research and publication on remembrance “Holocaust Identification Cards – B&H”, under the umbrella organization “Humanity in Action” - https://humanityinaction.org/action_project/holocaust-identification-cards/**

INTERNSHIPS
& FREELANCE

 December 2022
- present

Consultant / Local Representative for the region of Herzegovina for the international media support nonprofit organization - Internews (USAID's Media Engagement Activity / MEA project)

 October 2015 –
June 2016

Teacher of the English language (Mentee)

Primary School "Mustafa Ejubović - Šejh Jujo", Šehovina ul. XX br. 44, 88000 Mostar, Bosnia and Herzegovina

- Teaching English language to pupils from 4th to 8th grade of primary school under the supervision of the Teacher Mentor. (Voluntary work with flexible hours)

 June 15, 2014 –
July 31, 2014

Intern

Ministry of Culture of Republic of Croatia - Service for European Affairs and EU Funds
Runjaninova 2, 10000 Zagreb, Croatia

- Independent research within MA studies. Technical, administrative, and organizational assistance to the assigned supervisor.

2010 - present

Freelance Translator/Interpreter

- Interpreting or translating, editing, and proofreading Bosnian-to-English and English-to-Bosnian material in different formats (text and multimedia) on various topics (tourism, marketing, advertising, business, human rights, education, art, culture, remembrance, etc.) for various employers (institutions, companies, INGOs, academics), such as:
- August 2018 – Website translation for Puppet Theater Mostar - <https://www.plm.ba/en/>
- April 2018 – today – Subtitling and Quality Control for Visual Data Media Services

 October 2011
– April 2012;
November 2009
– November
2010

Library Assistant

Džemal Bijedić University of Mostar, University Library, Sjeverni logor bb, Mostar, B&H

- Contact with clients, advising on browsing (through card catalogue as well as COBISS online catalogue), advising on writing term/research papers, working at circulation desk (and occasionally at reference desk), and preparing requested books for loan.

EDUCATION

 January 2021 -
present

Ph.D. Studies in Linguistics (English Language)

University of Sarajevo, Faculty of Philosophy

Average grade: 10.0.

Subjects: Systemic Functional Linguistics, Linguistics, Cross-cultural Pragmatics, Methodology of Contemporary Linguistic Research.

Ph.D. Thesis: „The Role of Translation in Tourism Promotional Materials in Bosnia and Herzegovina“ (Ph.D. project approved on September 22, 2022; research in progress)

PhD Studies

2020

Master program: English language – Translation

Džemal Bijedić University of Mostar, Faculty of Humanities, English Language Department.

Univerzitetski kampus bb, Mostar, Bosnia and Herzegovina

Translation. Language Registers. Multimedia Translation.

Average grade: 10.0. MA thesis: “Intercultural Mediation in the Process of Translation in the Tourism Register” (defended on November 20, 2020)

MA Degree

2014

Master of Democracy and Human Rights

Human Rights and Democracy in South-East Europe

Center for Interdisciplinary Postgraduate Studies, **University of Sarajevo & University of**

Bologna

Zmaja od Bosne bb, 71000 Sarajevo, Bosnia and Herzegovina

MA thesis (defended on Oct 22, 2014): “Notes in the Margins: Are Cultural Policies Ensuring Cultural Rights? The Case of Bosnia and Herzegovina and Croatia”

MA Degree

2013 **Teacher of Bosnian language and literature and English language and literature**

Džemal Bijedić University of Mostar, Faculty of Humanities, Department for Bosnian language and literature and English language and literature

- Bosnian language and literature, English language and literature and two-year study of Spanish language
- Average grade: 8.91. BA thesis defended on Apr 11, 2013: "Legal Translation – A Contrastive Analysis of the Document "Stabilisation and Association Agreement between Bosnia and Herzegovina, of the one Part, and the European Communities and their Member States, of the other Part" and its Three Translations – Bosnian, Croatian and Serbian"

2006 **Honorary diploma "Student of Generation"**

High school diploma

Druga gimnazija Mostar (**Second Gymnasium Mostar**) – Department for Philology

- Languages: Bosnian, English, German, French, Latin

TRAINING

May 2018

Official Tour Guide Certificate

Ministry of Environment and Tourism, Bosnia and Herzegovina

October 2016

Official Teacher Certificate

Ministry of Education, Science, Culture and Sports Herzegovina-Neretva Canton, Bosnia and Herzegovina

PERSONAL SKILLS

Mother tongue(s) **Bosnian language**

Other language(s)

| | UNDERSTANDING | | SPEAKING | | WRITING |
|---------|--|---------|--------------------|-------------------|---------|
| | Listening | Reading | Spoken interaction | Spoken production | |
| English | C2 | C2 | C1 | C1 | C2 |
| | BA degree in English language and literature – Džemal Bijedić University of Mostar, Faculty of Humanities; MA degree in English Language Translation – Džemal Bijedić University of Mostar, Faculty of Humanities; | | | | |
| Spanish | B1 | B1 | B1 | B1 | B1 |
| | Diploma de Español como Lengua Extranjera, B1 level, Instituto de Cervantes, Madrid, May 2008 | | | | |
| German | A2 | A2 | A1 | A1 | A2 |
| | High school diploma (Second Gymnasium Mostar, Philology Department) | | | | |
| French | A2 | A2 | A1 | A1 | A1 |
| | High school diploma (Second Gymnasium Mostar, Philology Department) | | | | |
| Italian | A1 | A1 | A1 | A1 | A1 |

Communication skills

- Approachability, patience, excellent communication, interpersonal and organizational skills gained through working as a Program Coordinator at American Corner Mostar, Library Assistant at University Library of the Džemal Bijedić University of Mostar, Teaching Assistant at Džemal Bijedić University of Mostar, member of the Public Relations Team of the Džemal Bijedić University of Mostar and at 100+ local and international projects (the complete list available on request).

Project management / Organisational / managerial skills

- Organizational, managerial, and coordinating skills fortified by the role of a:
- Project Initiator, Designer, and Coordinator of a volunteering project "**Boulevard of Friendship**" (reviving public space/garden and fostering friendship in the local community) in Mostar implemented from May 2019 until October 2020 within PRO-Future program funded by USAID Bosnia and Herzegovina. (<https://www.facebook.com/bulevar.prijateljstva.mostar/>)
- Project Coordinator of interactive seminar on culture and peace "**Treasure Hunt in Herzegovina**" for youth in

Mostar, Počitelj and Nevesinje implemented in April 2017 within PRO-Future program funded by USAID Bosnia and Herzegovina (<https://www.facebook.com/LovNaBlagoHercegovine>)

- Program Manager for **Fronterra Program of social entrepreneurship in Mostar** 2016 (April 2016 – November 2016). The program focused on building strong and resilient community by supporting 14 young entrepreneurs developing business models in the area of (agri)cultural tourism in Herzegovina. (Local Democracy Agency Mostar and Fronterra Foundation for Cultural and Sustainable Social Development from Amsterdam, the Netherlands) (<https://www.facebook.com/fronterra.mostar/>; <http://fronterra.eu/en/blog/reflecting-on-mostar-the-r/61>)
- Project Coordinator for **“Encouraging Democratic Values and Active Citizenship Among Youth”** (NGO Humanity in Action BiH, October 2014-July 2015). The program aimed to support youth activism and empowerment by leading 14 students from all over Bosnia and Herzegovina through different modules: educational, research, project development and implementation and debate module. (<https://hiabih.wixsite.com/hiabih/pregled14-15>)
- Coordinator for Mostar for the **humanitarian/charity action “Gifts for all 2012”** (November 2012 - January 2013). 602 New Year’s gifts were made and given to the children from socially vulnerable families and orphanages in Herzegovina (Mostar, Čapljina, and several villages near Mostar, Jablanica and Konjic).
- Coordinator for Bosnia and Herzegovina for **European Rails of Peace 2011** Project (May to August 2011) and a Travel Coordinator during the period of July 8th and August 2nd 2011.
- Promotion Manager for **MOSTIMUN 2009** and Delegate Manager for **MOSTIMUN 2010 and 2011**. Mostar International Model United Nations (MOSTIMUN) is a first university-level international Model United Nations conference in B&H, held in Mostar on April 2-5, 2009, April 7-11, 2010, and April 6-10, 2011.
- Project Manager for a project carried out independently under the umbrella organization **Humanity in Action B&H**. The project named **“Holocaust Identification Cards – B&H”** was an idea that I developed and realized. More information available at: <http://www.humanityinaction.org/knowledgebase/390-holocaust-identification-cards-bosnia-and-herzegovina>. This project was recognized as an extraordinary Senior Fellow project at the Third Annual Humanity in Action International Conference in Sarajevo (July 2012).

Job-related skills

- Census B&H 2013 – Municipal/City Instructor, September/October 2013
- Student-expert for Agency for Development of Higher Education and Quality Assurance B&H (2010-2013). (Member of the External Evaluation Panel for the pilot-accreditation of the Department of Psychology (Faculty of Philosophy) at the University of Banja Luka, as part of ESABIH TEMPUS project – April 2012).
- Quality control – student interviewer for the Office for Quality Assurance of Džemal Bijedić University of Mostar (June 2008, June 2009, January 2010);

Computer skills

- Microsoft Office (Word, Excel and PowerPoint), Google Chrome, Internet Explorer, Mozilla Firefox, Adobe Photoshop; Cloud Computing: Google Drive, Dropbox; Social media; E-mail
- Programming in C++ basics (course attended at Cultural Centre „King Fahd“ in Mostar, February 2009)
- WordPress, Umbraco; Canva, LMS Microsoft Teams, Google Classroom, Moodle, Google Meet, Zoom, Skype; learning apps: Kahoot, Padlet, Flipgrid, Mentimeter, Jamboard, LucidPress etc., Typing speed: 67 wpm

Other skills

- Creative writing. Photography. Basic graphic design and video editing. Painting.
- Sports: recreational table tennis, aerobics, and dance (flamenco, modern and standard dances). Hiking.
- Rhetorical skills, recitation – strengthened through experiences as an announcer and poetry reciter at poetry evenings and book promotions.
- Basic knowledge of sign language (Certificate issued by Association of the Deaf in Herzegovina-Neretva Canton “SLUH“ – Mostar, June 2013)
- Basic knowledge of urban gardening and permaculture.

Driving licence

Yes – B1, B and BE categories.

ADDITIONAL INFORMATION

Publications

- “Notes in the Margins: Cultural Rights and Cultural Policies in Bosnia and Herzegovina“ published in The Yearbook of the Faculty of Law of the „Džemal Bijedić“ University of Mostar - UNMO (2022; presented at the 4th scientific conference “Human Rights Facing the Challenges of Reality“, organized by the Faculty of Law, UNMO, on December 9, 2022): <https://pf.unmo.ba/ba/naucni-rad/izdavacka-djelatnost/godisnjak-pf/>
- “Cultural Rights: The Complexities and the Value“ published in Third International Young Researchers Conference on Law Proceedings, April 2014, Tirana (Albania) http://beder.edu.al/static/docs/iyrc1_2014_proceedings_3d00.pdf
- Independent Research and publication “Holocaust Identification Cards – B&H” (2013), under the umbrella organization “Humanity in Action” - https://humanityinaction.org/action_project/holocaust-identification-cards/
- Put doktorantice“ – author of the blog about opportunities and challenges faced by Ph.D. students in BiH (within

Independent Media Empowerment Program, funded by USAID) – April – December 2021 (www.putdoktorantice.com)

- Co-authorship in the research article “A Litmus Test for Danish Society: the Case of the Iraqi Asylum Seekers: An Approaching Expiration Date” (by Sesi Aliu, Inga Kotlo, Ursula Moffitt) published in Humanity in Action web knowledge base, Denmark 2009: <http://www.humanityinaction.org/knowledgebase/55-a-litmus-test-for-danish-society-the-case-of-the-iraqi-asylum-seekers-an-approaching-expiration-date>
- An essay “Od suza koristi nema” in a book by Lazar Manojlović, „Učitelju s ljubavlju“, Sarajevo 2007.
- Essays in the magazine for education, science and kulture „Most“ („The Bridge“) in May, June and July 2006: <http://www.most.ba/109/008.aspx> - issue 109 (198) – “Ko je taj čovjek?” / - issue 110 (199) – “Domovino, ne želim da ti kažem” - issue 111 (200) – “Nađemo se kod Hita?”

Conferences

- Research paper presentation at Applied Linguistics Doctoral Research Forum (SUM Mostar and SAALinBiH), Nov 2023
- The research paper “Notes in the Margins: Cultural Rights and Cultural Policies in Bosnia and Herzegovina” presented at the IV scientific conference “Human Rights Facing the Challenges of Reality“, organized by the Faculty of Law of the Džemal Bijedić University of Mostar (December 9, 2022)
- The research paper “Transitivity Analysis: Types of Processes in Tourist Promotional Materials in Bosnia and Herzegovina” presented at the 42nd TABU Dag International Linguistics Conference at the University of Groningen, The Netherlands (June 9-10, 2022)
- “Travel 2 Europe” EU Info Centre campaign in BiH – speaker in Duvno/Tomislavgrad, Trebinje and Bugojno, Aug 2019
- “Travel 2 Europe” EU Info Center campaign in BiH – speaker in Mostar and Stolac, August 2018
- Crafts – Past, Present, Future (organizer and host: City of Mostar), Mostar, B&H, September 2017, Speaker
- PRO-Future Second Youth Conference (funded by USAID BiH), Sarajevo, B&H, September 2017, Speaker
- Entrepreneurship and Social Entrepreneurship in Contemporary World and B&H (Konrad Adenauer Stiftung) - Mostar, December 2016, Speaker
- Research paper presentation “Cultural Rights: The Complexities and the Value” at the Third International Young Researchers Conference on Law, April 2014, Tirana (Albania), Presenter
- Humanity in Action 3rd International Conference in Sarajevo, June 2012, Speaker

“Special Recognition for the Driving Force in Preserving Lasting Peace in BiH” by USAID’s 10-year-long program PRO-Budućnost (awarded in June 2023)

Awards and Recognitions

- The Society for the Advancement of Applied Linguistics in Bosnia and Herzegovina (SAALinBiH) – member and team leader for teams focused on Project Management and Organization of the SAALinBiH conference
- The Society for the Study of English in BiH (DAuBiH), member
- Association of Court Interpreters, Translators and Linguists “Glosar”, member
- Registered in the Scientific Registry of the Federation of Bosnia and Herzegovina “Registar naučnih institucija, naučnog kadra, naučnih projekata i infrastrukturnih ulaganja u FBiH” and “E-CRIS.BH – informacioni sistem o istraživačkoj djelatnosti u BiH”. / ORCID: 0000-0002-0808-4371

Memberships

- Local Democracy Agency Mostar Assembly Member since May 2021;
- Youth Cultural Center „OKC Abrašević“ Assembly Member 2012-2013;
- Humanity in Action Senior Fellow Network Steering Board Member 2012-2015

Projects (Roles: Project Designer/ Developer, Project Coordinator/ Manager, Lecturer, Expert Consultant, Translator, Author)

- Curriculum Developer Expert and Lecturer within the program component “Bosnian/Croatian/Serbian language, alphabets and culture for foreigners” of the Fulbright-Hays program “Connecting Across Languages and Cultures in Bosnia and Herzegovina: An Immersive Curriculum Development Experience for Educators” implemented by The College of Saint Benedict and Saint John’s University (USA) and NGO Nešto Više (BiH) in 2023
- Local Representative for the region of Herzegovina for the international media support nonprofit organization - Internews (USAID’s Media Engagement Activity / MEA project) – December 2022 – present
- Local Focus Group Facilitator for the social research conducted by NGO Everyday Peace Indicators in Mostar (Nov 2021 – March 2022), within the project „Mostar, Spaces to Activate and Rejuvenate“ (UKaid, British Embassy Sarajevo)
- „Put doktorantice“ – author of the blog about opportunities and challenges faced by Ph.D. students in BiH (within Independent Media Empowerment Program, funded by USAID) – April – December 2021 (www.putdoktorantice.com)
- “Boulevard of Friendship” public space and cohesion building project (within PRO-Future, funded by USAID and implemented by Catholic Relief Services – CRS and Institute for Youth Development KULT) – Project Developer and Coordinator, May 2019 – October 2020
- “The Little School of Peacebuilding” (Mala škola izgradnje mira within PRO-Future, funded by USAID) – Guest lecturer/implementer, March 2020 - May 2021
- „Insider Mediation in/from the Local Community“ (by UNDP) – Trainer and Organizer, June 2018
- “Treasure Hunt in Herzegovina” interactive seminar on culture and peace (within PRO-Future, funded by USAID) – Project Developer and Coordinator, April 2017
- Fronterra program of social entrepreneurship (focus: agri/cultural tourism) – Project Manager, January 2016-January 2017 (Local Democracy Agency Mostar and Fronterra Foundation for Cultural and Sustainable Social Development)
- Charity and solidarity action „Penniless Bazar“ - Organizer/Coordinator, December 2016
- “Encouraging Democratic Values and Active Citizenship among Youth” (Humanity in Action B&H) – Project Coordinator, October 2014 – July 2015
- The Anne Frank House project “Historija, Istorija, Povijest – Lessons for Today”, Lead translator for Bosnian/Croatian/Serbian and English language, June-December 2015
- “Chocolution in Zagreb” was organized in July 2014, as a part of the popular initiative stemming from Mostar. The event

- allowed for dozens of citizens to mingle in the Zrinjevac Park and donate bars of chocolate for the Children's Home in Nazorova 49, Zagreb. – Organizer, July 2014 (Zagreb, Croatia)
- Memory Walk Project (Anne Frank House, Youth Initiative for Human Rights) 2012 and 2013 – Translator / Translating and Subtitling Video Clips.
 - “Gifts for All” – humanitarian action, UG DOBRO – Coordinator for Mostar, October 2012 – January 2013
 - Holocaust Identification Cards B&H (Humanity in Action) – Project Developer, 2012
 - European Rails of Peace – Rome, Italy and Skopje, Macedonia – Project Coordinator for Bosnia and Herzegovina, 2011
 - Mostar International Model United Nations – MOSTIMUN - Promotion Manager 2009, Delegate Manager 2010, 2011

 - “Project Development Facility (PDF)” (International Burch University, EU IPA-funded) - Project proposal writing - UNMO Representative, October - December 2023
 - “American Spaces Virtual Training (VT100) for Europe” (The Office of American Spaces, Bureau of Educational and Cultural Affairs of the United States Department of State) – Coach/Teaching Assistant, January - February 2023
 - “Administration and human resources” (USAID/INSPIRE - Human Rights Activity in Bosnia and Herzegovina) implemented by the Institut za razvoj mladih KULT (Institute for Youth Development Kult) in Sarajevo, November 2022
 - “Education 4 Employment in BiH” (funded by the EU, implemented by DAI & partners, September–December 2022)
 - Radboud University Summer School course “Social Research Methods: Introduction to Quantitative Text Analysis” in Nijmegen, The Netherlands (accepted for an Erasmus mobility as a Ph.D. student; June 2022)
 - Module 1 - Introduction to International Large-Scale Assessment – funded by the US Embassy in BiH and implemented by the Educational Center for Democracy and Human Rights - CIVITAS in BiH in cooperation with Indiana University, USA – September 2021
 - Inquire Research Incubator program to support postgraduate students in social sciences; by Center for Development Evaluation and Social Science Research CREDI Sarajevo (funded by Swiss Agency for Development and Cooperation & MarketMakers), Feb-June 2021
 - “General Education Project” – TABLA (by Save the Children and Education in Action, funded by USAID) – May 2021
 - “Project Manager in Erasmus+” (online course by Erasmus+) – July 2020
 - “Leaders of online classes” (BH Futures Foundation online course) – July-August 2020
 - “How to write and publish a scientific paper” (online course by Ecole Polytechnique on Coursera.org) – June 2020
 - “WordPress Course” (by CodeHub Mostar and Intera Technology Park Mostar), February 2020 – May 2020
 - “Excellence-in-RESTI Academy of Project Management” (by Centre for Social Innovation (Austria) and partners within Interreg Danube funded project) - 5 modules (20 courses): EU Policies, Project Design, Project Management, Social Innovation and Innovation in the Business Context, October 2018 – July 2019
 - CULTURE WB ERASMUS+ Lifelong Learning Courses: I Basics of Project Management, II Funding and budgeting for events and projects in cultural tourism and III Value proposition design and social media strategy (Faculty of Economics Džemal Bijedić University of Mostar), January-March 2018
 - “100 hours of social entrepreneurship and cultural tourism for women” – training organized by Association for Culture and Education PiNA (Koper, Slovenia) and funded by Ministry of Foreign Affairs of Republic of Slovenia – Travnik and Jajce, September to December 2017
 - UNDP/Clingendael training programme on ‘Negotiation and Mediation as an Instrument for Conflict Resolution’ for insider mediators, The Hague, Netherlands, June 13-24, 2016
 - Education USA Adviser online training, June 2016
 - 2016 BiH American Corners Workshop, Sarajevo, May 24-25, 2016 B&H
 - American Spaces Workshop I: Introduction, Vienna, Austria, April 18-22, 2016
 - Pravo Ljudski “Zoom your rights in school” („Zumiraj prava u školi”), Training of Teachers, March 19, 2016
 - Anne Frank House – “Memory Walk” Teacher’s Manual, Training of Trainers, Zagreb, February 20-22, 2016
 - SOS Kinderdorf BiH – „Older Brother, Older Sister” in Mostar, November 2015 – June 2016
 - “Global Education: The Intercultural Dimension” (online course by The Network University and The North South Centre), August-September 2015
 - Start-Up Academy by Intera Technology Park, Mostar, October-December 2015
 - Anne Frank House - ‘Historija, Istorija, Povijest – Lessons for Today’ Exhibition, Training of Trainers, Zagreb, July 6-10, 2015
 - forumZFD “MemorinMotion” Pedagogical Tool, training of trainers, Mostar, April 25-26, 2015
 - Auschwitz Institute for Peace and Reconciliation: Raphael Lemkin National Genocide and Mass Atrocity Prevention Seminar on Genocide, Sarajevo, March 2015
 - Stiftung Schuler Helfen Leben & Syncro–Synergy Croatia: Coaching Flow Training, Sarajevo, December 16-22, 2014
 - 20th CEI International Summer School „Managing Diversities: Minorities, Democracy, Citizenship” (by The Istituto per l’Europa Centro-Orientale e Balcanica, ERMA – European Regional Master in Democracy and Human Rights in South-East Europe and partners), September 2014
 - Mitrovica Summer University – Entrepreneurship – from basics to innovation (4 ECTS), Kosovska Mitrovica, July 18 – August 2, 2013
 - International Summer School – Social Entrepreneurship Course (7,5 ECTS by Buskerud University, Norway and University Džemal Bijedić, B&H, June 2013)
 - DAAD study-trip “Campaigning – challenges and chances in political and business communication today” in Berlin, June 2012
 - Training seminar at University of Brasov, Romania (as a part of TEMPUS project ‘EU standards for accreditation of study programs on BH Universities (ESABIH)’), from October 16-30, 2010.
 - Humanity in Action programs in Copenhagen, Denmark (July 2009), Washinton DC, USA (January 2010) and Sarajevo, B&H (May 2010)
 - School of Local Democracy organized by Local Democracy Agency Osijek, November 2010
 - European Rails of Peace – Roma, Italy and Leuven, Belgium, July/August 2008
 - The School of Civic Bravery of NGO GARIWO – Igman, July 2006

Seminars
(Roles:
Participant)